



Key Pad

There is a key pad lock installed on our main door to ensure children are kept safe whilst playing inside the setting and to keep our premises secure. The main door will only open from the outside if the correct access code is entered.

- The key pad access code is devised by the Manager and given to:
 - All staff
 - Cleaner
 - Chair of the Management Committee.
- The key pad access code will be changed as necessary to ensure the continued security of the code, minimum annually.
- All those given the access code are advised that it is confidential and not to be shared